



INSTITUTE FOR WISCONSIN'S HEALTH INC.

**WPHPBRN Steering Committee Teleconference**  
**Tuesday, August 3, 2010**  
**Noon – 1:00 PM**  
**Notes**

**Attending:** Terry Brandenburg (Chair), Ron Cisler, Eric Gass, Lieske Giese, Senay Goitom (guest) Pat Guhleman, Mary Jo Knobloch, Muriel Nagle, Paul Smith, Julie Willems Van Dijk, Nancy Young, Susan Zahner **Unable to attend:** Kate Konkle, Cheryl Maurana, Elise Papke, Faye Tetzloff

- 1. Project Support Transition** – As previously communicated, Mary Jo Knobloch will be transitioning to a new job with the UW Partnership Program. N Young will cover the duties until a new project manager can be named.
- 2. Project Deliverables and Timeline** – Project timeline states that we would have a PHSSR agenda for Wisconsin and an inventory of current research efforts in place by May. We have made progress but are behind in this area. P Guhleman and MJ Knobloch have discussed the inventory piece and will explore options further. Agenda discussion follows below. A WPHPBRN Newsletter has been drafted and, if interested, SC members are encouraged to submit very brief items to N Young in the next week for placement. It will be distributed electronically to PBRN members and placed on the website.
- 3. Project Deliverable – Creating a PHSSR Agenda for Wisconsin** – S Zahner & Senay Goitom discussed the survey results. (See summary sent via email.) Plan is for P Guhleman, N Young and S Zahner to draft an agenda for: a) posting on PBRN Portal for discussion, b) potential discussion at WALHDAB regional meetings, c) discussion within WDPH. Goal to have revised working document by end of 2010.
- 4. Project Deliverable LHD Financing Project** – S. Zahner reported that the finance survey is in final revision & IRB review at this time. J Willems Van Dijk, M Nagle, R Cisler and L Giese volunteered to pilot the survey when available.
- 5. Quick Strike Funds Update** – No word from national office on proposal as of today.
- 6. Evaluation Benchmarks** – N Young reported that the national office had no recommendations for PH PBRN evaluation at this time but is interested in our efforts. They did share a review article on evaluation of primary care research networks

from the Journal of the American Board of Family Medicine. Nancy has reviewed this and will be sending it to the Steering Committee along with a request for input on draft evaluation benchmarks.

**7. Announcements and Other** – The 2011 in-person WPHPBRN meeting will be in Wausau on January 28, the day after the WIQI meeting/national site visit. Notice will be sent to members and logistics will be worked out as soon as possible.

**8. Monthly Meetings** – The consensus of the committee was that monthly meetings were still appropriate for approximately 3 more months or/as long as the project directors desire input on action items.